HALIFAX
FOUNDATION
for Northern Ireland

YOUR OPPORTUNITY TO BE OUR TRUSTEE

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for Northern Ireland

Trustee Opportunity

Halifax Foundation for Northern Ireland is one of the largest corporate foundations in Northern Ireland, funded by the profits of Lloyds Banking Group. The Foundation is a registered charity and company limited by guarantee. For over 40 years, we have been investing in local charities, empowering communities in greatest need to flourish. During this time, we have supported in excess of 11,500 projects to the tune of over £41.5 million. In 2024 alone, the Foundation committed close to £1.6m to 309 charities.

Trustees are crucial in supporting the Foundation to achieve significant impact. We now wish to recruit individuals committed to the success of the Third Sector to join our dynamic Board. As a trustee, you will have a genuine opportunity to contribute to the debate and discussion that will inform and shape the future direction, whilst observing the legal obligations and responsibilities of trusteeship.

We wish to recruit two trustees, one with accountancy experience and one with direct experience of the community and voluntary sector (through employment or volunteering). We warmly encourage those from traditionally underrepresented communities to apply.

Trustees serve in a voluntary capacity and are appointed for terms of three years. The Board meets on five occasions per year. Additionally, trustees are required to participate in one of three Board Committees.

Should you wish to be considered for this opportunity, please submit your C.V. **no later than 12noon on Friday 7th February 2025** to **brenda@halifaxfoundationni.org**.

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Trustee Role Description
Trustee Objectives

Objective	Planned Activity / Milestones / Due date
1. **To develop and agree the organisations Strategy**. Evaluate progress towards delivery of the **strategic and operational plan**.	■ Agree operational plan, monitor & revise as necessary. ■ Participate in strategy planning days for direction. ■ Agree priorities and contingencies.
2. Ensure good **governance** of the organisation. Ensure **organisational health & compliance**. Participate in at least one sub committee. Ensure internal controls to manage risk. Ensure conflicts of interest are managed. Ensure there is a good fit between culture and values of the organisation.	To include; ■ Finance, Audit, Investment & Risk Committee. ■ HR, Governance and Nominations Committee. ■ Grants Committee.
3. Attend and participate in all **board meetings**.	■ Board meetings timetable – second Wednesday in Mar, Jun, Sep, Dec, 14.00–16.30. ■ AGM last Thursday in June. ■ Prepare for and participate in meetings (5 per year).
4. **Recruit new trustees and directors** as required.	■ Skills audit to establish the needs of the organisation. ■ Participate in induction for new trustees.
5. Be an **ambassador for the Foundation** Attend events. Engage with and be an **ambassador with Lloyds Banking Group**.	■ Attend annual Stormont event. ■ Visit recently funded charities (at least two per annum). ■ Meet with key individuals to promote awareness and understanding of the Foundation.

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Registered in Northern Ireland Number 19019
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